RCSAC Board Meeting VIRTUAL **Date: January 15, 2025**
3750 Zinfandel Dr., Suite 100
Rancho Cordova

AGENDA

1. Call to order:
   - A meeting of Rancho Cordova Student Athlete Coalition (RCSAC) held virtually on January 15, 2025, was called to order at 5:32pm by Madelaine Sanderson.
2. Board member attendance:

X	Conrade Mayer			Eric McCahon
X	Madelaine Sanderson			Ian Winsbrock
	Jen Laret		X	Veronica Lane
	Logan Blower			Jason Harper
X	Krista Mayfield			Carlo Campbell
X	Liane Sousa		X	Valeria Aguiliar
	Mike Marando			Anthony Davis

   - Guests in attendance: None

3. Approval of Minutes/Correspondence
   Motion to Approve: Madelaine Sanderson Second: Liane Sousa APPROVED
4. Presidents Report:
   - District staff meeting – to update on the needs of RCSAC, and where we need help
   - Make sure we are taking pictures of what we have purchased to document what we have provided to the teams/programs
   - Jen and Madelaine, we are good with stunt; motion was approved via email/Smartsheet
     - MOTION for 2248.02 for cheer stunt uniforms First Madelaine Sanderson Second Jen Laret APPROVED
   - The funding check for funds needs to be picked up and deposited into our account (Jen will let us know when ready)
5. Treasurer Report/Portal requests:
   - We have items in the portal and will review once we have the funds in the account
6. Other updates:
   - Veronica – updating on our Teams account (currently on a 30-day free trial)
   - Domain needs to updated – once fixed she will add everyone to have their accounts, once added in a link will be created and sent to everyone
   - Biz techs
     - Are willing to help us take photos and provide them to us to use
7. Old business/open action items:
   - ☒Logan – setting up Teams as a domain – working with Veronica
   - ☒DONE Jen – setting up open PO for BSN --- this has been set up and will be reviewed twice a year fall and spring
   - ☐Jen – send items to Logan for website, Logan update website
   - ☒All – review responsibilities and assign to roles **(Move to next meeting)**
   - ☒Nomination by Conrade Mayer for Madelaine to be made president
   - MOTION – to approve Madelaine Sanderson to be the President for the 2025 year for RCSAC
     - First – Conrade Mayer Second – Liane Sousa APPROVED
8. New business:
   - None at this time
9. Next meeting: February 12, 2025 @ 5:30pm

10. Meeting adjourned:

- The meeting adjourned at 6:22p.

Motions approved:

- Motion to approve $2248.02 for stunt cheer uniform – Approved via Smartsheet/email
- Motion to approve Madelaine Sanderson as the RCSAC President for 2025 - Approved

Open Action Items:

- Wrestling overhead lamp (follow up with Peter @ District Office) - Madelaine
- Tennis bleachers and signs - Madelaine
- Storage on campus – Madelaine (Jen may have insight)
- Follow up on the sign in front of the school – Jen Laret
- List of open action items that still need to be followed up on – Conrade
- Review list of roles and responsibilities to be discussed at next meeting:

Responsibilities:

- Admin and District Liaison
- Coach liaison, requests, and team fundraising
- Culture, connectivity, athletic sport records
- History
- Fundraising sources - grants, private, city, fundraising, city liaison
- Parent liaison, memberships
- Public relations: marketing, photos, website
- Systems/processes, record keeping
- Financials
- Student liaison and volunteer coordinator

Roles:

- President
- Vice president
- Secretary
- Treasurer
- Financial Advisor
- Parliamentarian
- Public Relations/Hospitality
- Historian
- Member at Large
- Member at Large