RCSAC Board Meeting **Date: February 12, 2025**
3750 Zinfandel Dr., Suite 100
Rancho Cordova

AGENDA

1. Call to order:
   - A meeting of Rancho Cordova Student Athlete Coalition (RCSAC) held at 3750 Zinfandel Dr., Suite 100, Rancho Cordova on February 12, 2025, was called to order at 7:13 pm by Madelaine Sanderson.
2. Board member attendance:

X	Madelaine Sanderson
X	Jen Laret
X	Logan Blower
X	Krista Mayfield
X	Liane Sousa
	Conrade Mayer
	Mike Marando

	Veronica Lane
	Jason Harper
	Valeria Aguiliar
X	Anthony Davis (on phone)

   - Guests in attendance: none

3. Approval of Minutes/Correspondence
   Motion to Approve: Krista Mayfield Second: Madelaine APPROVED
4. Presidents Report:
   - Update on Check for funding – received and it is in the whole amount ($251,000)
     - Took about 2.5 weeks to get paperwork done, before check was received
     - Goal is July to make sure paperwork is done, so we can get the money by August
     - We can roll money, as long as we tell them, but eventually we want to have our funds
   - Setting up sub-accounts for each sport so that we can track the money that is in the account (bill.com)
     - Reporting will be the responsibility of the treasurer
     - KM – create a credit authorization for signatures
   - Review invoices from district – Jen will create, and input and Krista will verify that it is in minutes (and create addendum and request approval)
   - Volunteer opportunities
     - Kid's day is coming up – Madelaine will let us know
     - Spring Day of Service – also coming
   - Next year's application – application is up and are due March 3 @ 12pm – Jen is doing
5. Treasurer Report/Portal requests
   - Check received for the general fund $251,000
   - Checks for Basketball ($3000 and $1411.62)
   - Check for Soccer ($500)
   - Football total in account $2588.37
   - Requests still pending on funding:
     - ☐Cheer stunt team - Motion up to approve $6000 to cover cost of hotel and transportation (Kaitlyn paid and will submit receipts)
     - ☐Girls Softball - Motion to approve up to $12000 ($11161.75) for uniforms for both JV/Varsity
     - ☐Cross Country - Motion to approve up to $4100 for uniforms
     - ☐Boys' golf - Approved $232.43 for Boys' golf
     - ☐Boys' soccer - Approved $1597.14 for Boys' soccer

- Requests for follow up that have been approved – fulfilled?
  - Tennis – Total amount being asked - $233.55
  - Basketball (girls and boys) – Girls: $41,403.21 Boys: $36,343.43 (new invoice requested)
  - ☐Baseball: Freshman/JV uniforms (20 uniforms) ask is for $1122.78
  - ☐Baseball: BSN for hats $2170.88 (total ask is for $3293.66)
  - ☐Golf: Green fees for $950 (range fees, balls)
  - ☐Boys Soccer: uniforms 46 black/white 22 socks/shorts $1597.14
  - ☐Volleyball: approved $6142.02 (Freshman: $503.51, JV: $2766.43, Varsity: $2872.08) for uniforms due to number of players
  - ☐Golf – request for golf clubs, 3 sets of girls total for $1700 – assigned to Jen
  - ☐Golf uniform – request for 12 polos $853.16
  - ☒Football – headphones $4300
  - ☐General – endzone camera $10000
  - ☐Football – Crash pad $600
  - ☐General – Wagon to move $600
  - ☐General – battle flags $40 (2 flags)
  - ☐Football - Tackling donut ($500)
  - ☐General – television ($) better quality 2 TVs, 1 for field
- Current portal requests:
  - Baseball – requesting $5100 for casualty loss for equipment
    - Motion to approve Madelaine Sanderson, second Logan Blower APPROVED
  - General - Weight rooms – general ($3524)
    - Motion to approve Logan Blower second Jen Laret APPROVED
  - Baseball – additional level need $3138.36
    - Motion to approve Krista Mayfield Second Madelaine Sanderson APPROVED
  - Football Helmets – approved via smartsheet
  - Track and Field – various items and supplies (shot put) $1560.13
    - Approve $1085.13 (minus the sled and the harness) up to this amount – approval of AD needed
    - Motion to approve Leann Sousa Second Jen Laret APPROVED
    - INFORM: Track and Field verbally requested uniform from Jen, and she informed them that there would not be anyway we could get them in time;

6. Other updates:
   - 5 electronic signs have been approved by the district includes scoreboards on the field, gyms, hall of fame, (all schools in district are getting them).
   - Work with Valeria for 2 student nominations for next year (would like to do social media etc.) – Jen is reaching out and will partner to make this happen
   - Website up and running RCSACoalition.org and Logan is working on the Sharepoint sites
7. Old business/open action items: - review next meeting
   ☐Wrestling overhead lamp (follow up with Peter @ District Office) - Madelaine
   ☐Tennis bleachers and signs - Madelaine
   ☐Storage on campus – Madelaine (Jen may have insight)
   ☐Follow up on the sign in front of the school – Jen Laret
   ☐List of open action items that still need to be followed up on – Conrade
   ☐Roles and responsibilities
   - Coach stipends and taking care of – do we need to go through the Portal?
8. New business:
   - Hudl for the school –
     - Motion to approve Jen Laret Second Madelaine Sanderson APPROVED
       - Want a 4-month and then fiscally for in July – KM will follow up Hudl
9. Next meeting: March 12, 2025 @ 5:30 pm – 7:30

10. Meeting adjourned:

- The meeting adjourned 9:04 pm.

Open action items:

- Jen - Report on invoices and what has been paid, Krista to review and compare
- Madelaine – confirm payment of security
- Jen – application for the city by 3/3 @ 12pm
- Jen – 2 student nominations to be on the board for social media

Responsibilities:

- Admin and District Liaison
- Coach liaison, requests, and team fundraising
- Culture, connectivity, athletic sport records
- History
- Fundraising sources - grants, private, city, fundraising, city liaison
- Parent liaison, memberships
- Public relations: marketing, photos, website
- Systems/processes, record keeping
- Financials
- Student liaison and volunteer coordinator

Roles:

- President
- Vice president
- Secretary
- Treasurer
- Financial Advisor
- Parliamentarian
- Public Relations/Hospitality
- Historian
- Member at Large
- Member at Large