RCSAC Board Meeting **Date: 8/24/2026**
3750 Zinfandel Dr., Suite 100
Rancho Cordova

AGENDA

1. Call to order:
   - A meeting of Rancho Cordova Student Athlete Coalition (RCSAC) held at 3750 Zinfandel Dr., Suite 100, Rancho Cordova on 8/24/2026 was called to order at 5:16 pm by Madelaine Sanderson.
2. Board member attendance:

x	Madelaine Sanderson
x	Jen Laret
x	Logan Blower
x	Krista Mayfield
x	Liane Sousa
	Mike Marando
	Conrade Mayer

x	Veronica Lane
	Jason Harper
	Valeria Aguiliar
x	Anthony Davis

   - Guests in attendance: none

3. Approval of Minutes/Correspondence
   Motion to Approve: Madelaine Sanderson Second: Logan Blower ALL APPROVED
4. Presidents Report:
   - By-laws and SOP
   - Bank account – removal of Wayne Hart and Conrade Mayer from Chase account [removed] [removed]
     - Motion to remove Wayne Hart and Conrade Mayer – Motion: Jen Laret and Second: Logan
     - Motion to add Madelaine Sanderson First Jen Laret Second Logan Blower
   - Review the board:
     - Remove Valeria Aguilar – [removed] Motion: Jen Laret Second: Veronica Lane ALL APPROVED
     - Maddie to reach out to [names removed] regarding maintaining board status
     - Need to discuss regarding their commitment/attendance – Madelaine will reach out to both within the next 2 weeks;
   - Would like to reach out to Cassie Reyes to see if she would lie to join the board – Madelaine will reach out in the next 2 weeks to invite her to the next meeting on 9/14
   - Treasurer – will review this position once reports are submitted to the city; will check in in at the next meeting,
5. By-laws:
   - Atendance – Need 2/3rd of full board vote to remove a member of the board; and attend 70% of the meetings in the full year (including in-person or online),
   - Everyone needs to review by-laws and make changes and bring recommendations to the meeting
6. SOP:
   - Create a document of our standard operating procedures
     - Separation of duties – who is responsible for what
     - Board roles
     - Meeting for day week
     - Identify other roles outside of the board i.e.
     - Set up bill com for the teams we have funds that we are holding

        - Add guidelines around how team fundraising money is going to be used
        - Coach liaison between the board and the school
        - Coach onboarding –
        - Uniform cycles/equipment orders
        - Yearly schedule
        - What committees look like
        - Volunteering coordinator
        - Coach onboarding
        - Team liaison – parent volunteer to help with this (?)
    - Work on the following for the SOP
        - AD Coach onboarding – what does this look like 0r designee
        - Krista – request for funds/grants (with flow chart)
        - Second level – parent liaison/membership volunteers
        - District invoices – how we work that on our side; Stipends;
7. Treasurer Report/Portal requests
    - Hudl – annual payment $17000 – Motion to approve: Madelaine Sanderson Second: Veronica Lane Nay: Logan Blower APPROVED
8. Other updates:
    - District will pay for ambulance, security
9. Old business/open action items:
    -
10. New business:
11. Action items for next meeting:
    - Update on happenings for sports at CHS
    - Follow up on Hudl camera installation
    - Board member alignment - roles/responsibilities
        - AD Coach onboarding – what does this look like 0r designee
        - Krista – request for funds/grants (with flow chart)
        - Second level – parent liaison/membership volunteers
        - District invoices – how we work that on our side; Stipends;
        - Everyone needs to review by-laws and make changes and bring recommendations to the meeting
12. Next meeting: 9/14 @5:15 pm

13. Meeting adjourned:
        - The meeting adjourned 6:44 pm.

Motions approved/pending:
APPROVED:

- Motion to remove Wayne Hart and Conrade Mayer – Motion: Jen Laret and Second: Logan APPROVED
- Motion to add Madelaine Sanderson First Jen Laret Second Logan Blower
- Hudl – annual payment $17000 – Motion to approve: Madelaine Sanderson Second: Veronica Lane Nay: Logan Blower APPROVED

PENDING:

- Wrestling:
    - Singlets (50 boys, 20 girls) and 20 ¼ zips – cost $2983.90
    - Shirts and shorts for both girls and boys – cost $2990.46
    - Equipment – mop kit, replacement mop, sole mat – cost $634.68
    - Athletic Training – tape, pre-wrap, mat tape – cost $273.00
    - Equipment – scale for weigh-ins – cost $717.76

- Motion to Approve: Madelaine Sanderson Second: Conrade Mayer ALL Approved 7599.80 pending funds

- Leader boards for the weightroom – cost $1589 – will look at if there is funds remaining from weightroom budget – will come out of weightroom budget
    1. Motion to approve: Jen Laret 2nd: Liane Sousa APPROVED

- Boys Soccer
    - Mini goals – cost $363.35 – Motion: Madelaine Sanderson Second: Jen Laret Approved – Pending Funds